



Facility Management Access List Modification Form

Please email to CITIC TELECOM International CPC at fmc@citictel-cpc.com upon with the form completion. Should you have any query, please feel free to contact our Customer service hotline at (852) 2331 8931 / (852) 2331 8930.

<i>Admin / Technical Contact</i>					
Company Name (Customer ID)	GID				
Contact Name					
Job title					
Contact numbers	Office:	Mobile:	Fax:		
Email Address					
A. Rack Information					
IDC Location:	CTT (Kwai Chung)		ALC (Ap Lei Chau)		All IDC
Co-location Rack Space Number:					
B. Change Request Details					
CAUTION: IDC Authorized List is used to access Co-location Facility or instruct Remote hand service. To ADD / DELETE authorized personnel, all below fields must be filled. For ID field, we accept HKID, Passport or Staff ID. For HKID and passport, please provide only first 4-digits. For efficient management and minimize risk, please DO NOT grant authorization to more than TEN person.					
Full Name	ID	Job Title	Telephone	Email	Action
Effective Date:					
Customer Declaration			CITIC TELECOM International CPC		
Accepted and confirmed by Name: Title: Date:			Complete date: _____ Action taken by: _____ Approved by: _____		

Form#: CS/FMC/4C12

CITIC TELECOM INTERNATIONAL CPC LIMITED

20/F Lincoln House, Taikoo Place, 979 King's Road, Quarry Bay, Hong Kong
T: 852 2170 7101 F: 852 2795 1262 W: www.citictel-cpc.com

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CITIC TELECOM INTERNATIONAL
中信國際電訊集團成員